



COURSE OUTLINE: HSP163 - P.D. AND ETHICS

Prepared: Jordin Boniferro-Knight

Approved: Corey Meunier, Chair, Technology and Skilled Trades

Course Code: Title	HSP163: PROFESSIONAL DEVELOPMENT AND ETHICS
Program Number: Name	1054: HAIRSTYLING
Department:	HAIRSTYLIST
Semesters/Terms:	20F
Course Description:	This course teaches students to adapt to various trends and technologies in the hairstyling industry. In this course students will have a professional understanding of career goals, maintaining a professional image, developing cultural awareness, daily life responsibilities, workplace standards and government regulations. This course is a program-embedded general education course for social, cultural and personal understanding.
Total Credits:	3
Hours/Week:	2
Total Hours:	45
Prerequisites:	There are no pre-requisites for this course.
Corequisites:	There are no co-requisites for this course.
Vocational Learning Outcomes (VLO's) addressed in this course:	1054 - HAIRSTYLING
Please refer to program web page for a complete listing of program outcomes where applicable.	VLO 1 Complete all work in adherence to professional ethics, government regulations, workplace standards and policies, and according to manufacturers specifications as applicable.
	VLO 4 Adapt to various and changing technologies, applications and procedures in the hair styling industry, and develop and present a plan outlining future professional development.
Essential Employability Skills (EES) addressed in this course:	<p>EES 1 Communicate clearly, concisely and correctly in the written, spoken, and visual form that fulfills the purpose and meets the needs of the audience.</p> <p>EES 2 Respond to written, spoken, or visual messages in a manner that ensures effective communication.</p> <p>EES 3 Execute mathematical operations accurately.</p> <p>EES 4 Apply a systematic approach to solve problems.</p> <p>EES 5 Use a variety of thinking skills to anticipate and solve problems.</p> <p>EES 6 Locate, select, organize, and document information using appropriate technology and information systems.</p> <p>EES 7 Analyze, evaluate, and apply relevant information from a variety of sources.</p> <p>EES 8 Show respect for the diverse opinions, values, belief systems, and contributions of others.</p> <p>EES 9 Interact with others in groups or teams that contribute to effective working relationships and the achievement of goals.</p>

In response to public health requirements pertaining to the COVID19 pandemic, course delivery and assessment traditionally delivered in-class, may occur remotely either in whole or in part in the 2020-2021 academic year.



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	EES 10 Manage the use of time and other resources to complete projects. EES 11 Take responsibility for ones own actions, decisions, and consequences.
General Education Themes:	Social and Cultural Understanding Personal Understanding
Course Evaluation:	Passing Grade: 50%, D A minimum program GPA of 2.0 or higher where program specific standards exist is required for graduation.
Other Course Evaluation & Assessment Requirements:	Attendance is mandatory in this course, all hours missed will required to be made up prior to satisfactory completion of this course.

Course Outcomes and Learning Objectives:	Course Outcome 1	Learning Objectives for Course Outcome 1
	1. Gain an understanding of professional ethics.	1.1. Define professional ethics 1.2. Discuss privacy and confidentiality
	Course Outcome 2	Learning Objectives for Course Outcome 2
	2. Gain an understanding of cultivating a professional image.	2.1. Define professional image 2.2. Describe self-esteem and self-image and its projection 2.3. Define personality and attitude and their influence in the workplace 2.4. Discuss dress code concepts based on employer requirements 2.5. Discuss and reflect on communication skills with co-workers and employers
	Course Outcome 3	Learning Objectives for Course Outcome 3
3. Define career goals and success strategies.	3.1. Describe the importance of goal setting and identify its impact 3.2. Define goal setting techniques, short term and long term 3.3. Develop personal and professional goals 3.4. Benchmark and evaluate goals 3.5. Describe the basic guidelines for success including motivation and self-management 3.6. State strategies to develop and implement ongoing self-evaluation 3.7. Gain an understanding of performance appraisal evaluations and their positive role on professional development. 3.8 Identify areas for professional growth and development by assessing constructive feedback relating to one's own performance, strength and limitations	
Course Outcome 4	Learning Objectives for Course Outcome 4	
4. Develop awareness of cultural differences.	4.1 Identify cultural differences in hairstyling. 4.2 Describe historical impact of hairstyling in popular culture. 4.3 Gain awareness of how ethnicity influences hairstyling rituals. 4.4 Discuss how hair is used for cultural identity, spirituality,	

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		individuality and connection to ancestry.						
	Course Outcome 5	Learning Objectives for Course Outcome 5						
	5. Become familiar with past and present trends in hairstyling.	5.1 Research resources to maintain current knowledge and competence in the hairstyling profession. 5.2 Identify current trends and techniques for cutting and styling hair, permanent wave and chemical texture services, colour and lightening techniques and hair additions. 5.3 Become familiar with multi-media platforms, including magazines, the Internet, and social media and networking platforms to network and research style trends. 5.4 Research style icons throughout history.						
	Course Outcome 6	Learning Objectives for Course Outcome 6						
	6. Adhere to industry regulations and policies.	6.1 Interpret to manufacturers specifications including Material Safety Data Sheets 6.2 Comply to Occupational Health and Safety Act 6.3 Demonstrate proper storage, use and disposal of products based on instructions 6.4 Understand the health and safety responsibility to clients, co-workers and self. 6.5 Respect clients and colleagues without discrimination						
Evaluation Process and Grading System:	<table border="1"> <thead> <tr> <th>Evaluation Type</th> <th>Evaluation Weight</th> </tr> </thead> <tbody> <tr> <td>Independent Study</td> <td>30%</td> </tr> <tr> <td>Theory</td> <td>70%</td> </tr> </tbody> </table>		Evaluation Type	Evaluation Weight	Independent Study	30%	Theory	70%
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Independent Study	30%							
Theory	70%							
Date:	June 16, 2020							
Addendum:	Please refer to the course outline addendum on the Learning Management System for further information.							

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